

## DIGITIZATION FEES

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<b>Digital Imaging</b>	\$10.00/image
	†Plus additional fees
<b>Flatbed Scanner (up to 1600 dpi):</b>	
Standard, up to 11" x 17"	
Transparencies from 4" x 5" to 11" x 17"	
<b>Slide Scanner (up to 4800 dpi):</b>	
35 mm slides and negatives	
120/220 negatives up to 6x9 cm	
<b>Wide Format Scanner (up to 800 dpi):</b>	
Sturdy flat items 12" x 18" to 54" wide	
<b>Digital Camera (up to 85 megapixel):</b>	
Fragile, brittle, or oversize bound items	
Flat items requiring > 800 dpi, or measuring 12" x 18" to 54" x 60"	
3-D objects > 18"	

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<b>Brittle Book Scanning</b>	\$15.00/hr.
Standard 9" x 12" x 2" book	\$0.25/pg. b/w printing
Including binding	\$15.00 for binding
	†May be subject to retrieval fee

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**† Additional Fees**

<b>Digital Services</b>	\$15.00/hr.
Setup, labor, & image editing	Billed in 15 min. increments
<b>Retrieval Fee</b>	\$10.00/item
Location and pickup of library material	
<b>Media Storage</b>	\$2.00 per diskette
	\$5.00 per CD/DVD

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<b>Color Output Printing</b>	Heavyweight Coated
up to 42" wide and 100' long	\$3.00/sq. ft.
Non-archival	Satin Photobase, Tyvek Banner, or Scrim Vinyl (up to 36" wide)
	\$6.45/sq. ft.

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<b>Color Photocopying</b>	\$1.00/page
Staff-assisted	*up to 11" x 17"

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<b>Lamination</b>	< 8.5" x 11" \$1.25/sq. ft.
	< 15" x 36" \$1.50/sq. ft.

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<b>Mounting</b>	\$2.50/sq. ft.
Temporary	*up to 2' x 2', 3/16" foam core

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<b>Shipping &amp; Handling</b>	\$4.50 per CD/DVD
Domestic shipping only	\$5.00 per VHS tape
	\$7.00 per rolled print < 42"
	\$5.00 per Kraft clasp envelope < 9" x 12"

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